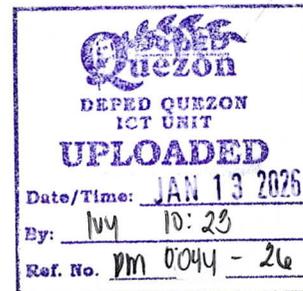




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



09 January 2026

DIVISION MEMORANDUM

DM No. 0044, s. 2026

**DISTRIBUTION OF ENGLISH REMEDIATION READING PACKAGE
FOR KEY STAGE 1**

To: Assistant Schools Division Superintendents
Chief (CID and SGOD)
Education Program Supervisors and Specialists
Public Schools District Supervisors
Elementary School Heads
Supply Officer/ Administrative Officer II
All Others Concerned

1. This Office hereby informs all concerned of the distribution of the Remediation Reading Kit (English) procured by Regional Office. This remediation package shall serve as supplementary learning material in support of the Academic Recovery and Accessible Learning (ARAL) Program as well as other reading intervention programs for Key Stage 1 Learners, but shall not replace the prescribed learning resources.
2. The Reading Remediation Kit is a structured teaching tools developed by KEEP Inc. (Kristin Educational Exponents Publications) designed to build foundational English reading skills, with Level 1 focusing on basic letter sounds, phonics, and short vowel CVC words, while Level 2 expands to consonant blends, digraphs, tricky 'R' sounds, compound words, prefixes/suffixes, sight words (Dolch list), analogies, and comprehension strategies like identifying main ideas and sequencing.
3. Presented on the following page is the list of Learning Resources, including their quantities and modes of delivery:

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Contact No.s: (042) 784-0366 | (042) 784-0164 |
(042) 784-0391 | (042) 784-0321
E-mail Address: quezon@deped.gov.ph
Website: <https://quezon.deped.gov.ph>



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Title of Learning Resource	Quantity	Mode of Delivery
English Remediation Reading Package for Key Stage 1 and 2	340	For pick-up in SDO Supply Section

4. Each recipient school will receive Remediation Reading Package which includes four (4) items as follows:
 - a. English Reading Kit 1 (Red Box)
 - b. English Reading Kit 1 (Chart - Red)
 - c. English Reading Kit 2 (Green Box)
 - d. English Reading Kit 2 (Chart - Green)

5. Authorized representatives from the district are advised to claim the materials for the entire district within one month from the issuance of this Memorandum.

6. The expenses incurred by the authorized representative in traveling from the district/municipality to the Division Supply Office and back shall be charged to the recipient school's Maintenance and Other Operating Expenses (MOOE), subject to standard accounting and auditing rules. Each school's share shall be on a pro rata basis, according to the number of learning resources (LRs) assigned to each school. Likewise, expenses incurred in transporting the learning resources from the District Office to the recipient school shall also be charged to the recipient school's MOOE subject to the same accounting and auditing rules.

7. The allocation of English Reading Kits was based on priority list given by Regional Office as per Regional Memorandum No. 935, s. 2025 and the additional to complete the 340 kits was based on the results of the CRLA for MOSY 2025–2026, particularly for schools with zero learners classified as Grade Level Ready to Low Emerging Reading Level. The allocation details may be accessed through the Google Sheet titled "English Reading Kit" via <https://tinyurl.com/QuezonLRdistribution>.

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8. The distribution of this learning resource shall be carried out immediately, and its utilization will be monitored by the EPSs In-Charge of the program.
9. For queries or concern, you may contact EPS Jee-Ann O. Borines at (042) 784-0321 local 175; EPS Maria Dylin S. Garcia at (042) 784-0321 local 110 and Supply Officer II George D. Aguila at (042) 784-0321 local 161 for the delivery and distribution.
10. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

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